

## ***Instructions for AWIS-SD 2021-2022 Scholarship Program Application***

### **To apply for a Scholarship:**

1. Please download the scholarship application form ([https://www.awissd.org/images/AWISSD\\_Application\\_2022.pdf](https://www.awissd.org/images/AWISSD_Application_2022.pdf)) and complete all required information, including your personal statement.
2. Completed application files must be saved in PDF format and named with your last name, first initial and ending with “app.pdf”. For example, Jane Doe: **DoeJapp.pdf**
3. Personal statement must be saved in PDF format and named with your last name, first initial and ending with “statement.pdf”. For example, Jane Doe: **DoeJstatement.pdf**
4. Please provide your most recent transcript from your **current** institution only. Unofficial transcripts are acceptable, but they must be current and complete.
5. Transcript must be saved in PDF format and named with your last name, first initial and ending with “trans.pdf”. For example, Jane Doe: **DoeJtrans.pdf**
6. When you are ready to submit your application, please email you application to [AWISScholarship@awissd.org](mailto:AWISScholarship@awissd.org)
7. **Letters of reference:** We require two letters of reference to complete your application. These letters can be from instructors, advisors, teaching assistants, supervisors for positions relevant to field of study, and/or similar individuals and should describe your scientific abilities and interests. Reference letters must be written on official institution letterhead and submitted as PDF files.
8. Reference letter PDF files **must** be named with the applicant’s last name and first initial, referee’s initials and ending with rec.pdf. For example, Jane Doe recommended by John Smith: **DoeJJSrec.pdf**.

**Please have your recommenders email their letters to:**

[AWISScholarship@awissd.org](mailto:AWISScholarship@awissd.org)

**APPLICATIONS AND LETTERS OF REFERENCE MUST BE RECEIVED BY OUR APPLICATION**

**DEADLINE –MARCH 31st, 2022 at 11:59 pm PT.**

### **IMPORTANT NOTES AND INSTRUCTIONS:**

#### Eligibility:

Applicants must be female and actively pursuing a degree in science, technology, engineering or mathematics in the 2021-2022 academic year at an accredited college or university in San Diego County to be eligible for an award. Applicants must have a minimum GPA of 3.0. Previous AWIS San Diego

Scholarship recipients are not eligible. Applicants will be judged within their academic program category, (current academic degree being pursued).

Correspondence, notice of receipt of application, notice of awards:

Applicants will receive an e-mail confirming receipt of completed application shortly after the application deadline. Please ensure that you provide a current e-mail address on your application. Scholarship recipients will be notified by email by May 2022. Awards will be presented at an award luncheon in May 2022.

Submitting application materials:

You MUST submit BOTH the completed application form, personal statement, and your transcript online at the same time; all documents must be in PDF format. Please do not submit the entire application package more than once or the individual application files at separate times. Do not send additional materials such as a CV or resume, reprints, or extra letters of reference. Additional materials will NOT be considered in support of your application.

Please ensure your letters of reference are submitted before the deadline. Application materials received after March 31st, 2022 will not be considered.

Please contact the AWIS-SD Scholarship Committee with any questions at:

[AWISScholarship@awissd.org](mailto:AWISScholarship@awissd.org)